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Unit 4: Speaking Skills

Speaking Tip

Before you start speaking, think about the main ideas you want to explain. Organize your presentation into a clear introduction, main points, and conclusion. Use concrete nursing examples whenever possible, and don't worry if you make small mistakes. The most important thing is to communicate your ideas clearly and confidently using accurate healthcare terminology.

Useful Vocabulary

You may use some of the following words in your recording:

- Emergency Department (ED)
- Intensive Care Unit (ICU)
- Inpatient Ward
- Radiology Department
- Clinical Laboratory
- multiparameter monitor
- mechanical ventilator
- infusion pump
- syringe driver

- automated external defibrillator (AED)
- crash cart
- pneumatic tube system
- vital signs
- patient safety
- triage

Useful Expressions

- Hospital departments are organized to...
- A nurse in the Emergency Department is responsible for...
- One important area in the hospital is the ICU, where...
- Nurses use equipment like infusion pumps to...
- This medical device is used to...
- For example,...
- In my opinion...
- I find the crash cart defibrillator interesting because...
- One key thing I learned in this unit is...
- I think mastering medical technology is important because...

Self-Assessment Checklist

After recording your audio, listen to it again and check your performance:

- ☐ Did I answer all four presentation questions?
- ☐ Did I speak for at least 2 minutes?
- ☐ Did I use clinical vocabulary from this unit?
- ☐ Did I organize my ideas smoothly using linking words?

- ☐ Did I speak clearly and at a natural, confident pace?

★ **Optional Challenge**

Imagine you are an experienced charge nurse training a new graduate nurse on their first day. Record one additional minute explaining:

- the department you work in and your daily routine;
- the essential medical equipment you use on your shift;
- how you handle an emergency or technical breakdown (e.g., using the pneumatic tube or crash cart);
- how your teamwork and equipment mastery ensure patient safety.

Speak in the first person, as if you were mentoring a new nurse on the ward.